

## AED Operator's Monthly Maintenance Checklist

AED Serial Number: \_\_\_\_\_

Location of AED Unit: \_\_\_\_\_

| Month | Date | Status Indicator<br>Green/Flashing<br>(Call if Red or<br>Beeping) | 9v Battery<br>Replaced<br>Annually<br>(Defibtech<br>Lifeline Only) | Physical<br>Condition OK                                 | Electrode Pads<br><br>Lot Number:<br>Expiry Date: | Battery<br><br>Lot Number:<br>Expiry Date: | Inspector<br>Initials |
|-------|------|-------------------------------------------------------------------|--------------------------------------------------------------------|----------------------------------------------------------|---------------------------------------------------|--------------------------------------------|-----------------------|
| Jan   |      | <input type="checkbox"/> Yes <input type="checkbox"/> No          |                                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | Lot:<br>Expiry:                                   | Lot:<br>Expiry:                            |                       |
| Feb   |      | <input type="checkbox"/> Yes <input type="checkbox"/> No          |                                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | Lot:<br>Expiry:                                   | Lot:<br>Expiry:                            |                       |
| Mar   |      | <input type="checkbox"/> Yes <input type="checkbox"/> No          |                                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | Lot:<br>Expiry:                                   | Lot:<br>Expiry:                            |                       |
| Apr   |      | <input type="checkbox"/> Yes <input type="checkbox"/> No          |                                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | Lot:<br>Expiry:                                   | Lot:<br>Expiry:                            |                       |
| May   |      | <input type="checkbox"/> Yes <input type="checkbox"/> No          |                                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | Lot:<br>Expiry:                                   | Lot:<br>Expiry:                            |                       |
| Jun   |      | <input type="checkbox"/> Yes <input type="checkbox"/> No          |                                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | Lot:<br>Expiry:                                   | Lot:<br>Expiry:                            |                       |
| Jul   |      | <input type="checkbox"/> Yes <input type="checkbox"/> No          |                                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | Lot:<br>Expiry:                                   | Lot:<br>Expiry:                            |                       |
| Aug   |      | <input type="checkbox"/> Yes <input type="checkbox"/> No          |                                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | Lot:<br>Expiry:                                   | Lot:<br>Expiry:                            |                       |
| Sep   |      | <input type="checkbox"/> Yes <input type="checkbox"/> No          |                                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | Lot:<br>Expiry:                                   | Lot:<br>Expiry:                            |                       |
| Oct   |      | <input type="checkbox"/> Yes <input type="checkbox"/> No          |                                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | Lot:<br>Expiry:                                   | Lot:<br>Expiry:                            |                       |
| Nov   |      | <input type="checkbox"/> Yes <input type="checkbox"/> No          |                                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | Lot:<br>Expiry:                                   | Lot:<br>Expiry:                            |                       |
| Dec   |      | <input type="checkbox"/> Yes <input type="checkbox"/> No          |                                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | Lot:<br>Expiry:                                   | Lot:<br>Expiry:                            |                       |

**For parts or support, contact AED Solutions:**

**Ph: 1-800-260-6362 Em: [customercare@aedolutions.ca](mailto:customercare@aedolutions.ca) Website: [www.aedolutions.ca](http://www.aedolutions.ca)**



## Inspection Guidelines

### Status Indicator:

- Ensure the AED shows a flashing green light or a green checkmark.
- If a red X or no light is visible, or beeping, contact AED Solutions immediately.

### Battery

- Check the battery expiration date or install date and replace if expired.
- Note lot number and expiration date

### Battery (9 Volt Lithium Replacement, Defibtech Lifeline Only)

- 9-volt lithium battery should be replaced every 12 months.
- Replacing every 12 months will provide a significantly longer standby life of AED and battery pack.
- 9-volt battery powers the Active Status Indicator (ASI) and self-test procedures.

### Physical Condition:

- • Inspect for signs of damage, cracks, dirt, or contamination.
- • Clean according to manufacturer recommendations.

### Electrode Pads:

- • Verify pads are sealed and within expiry.
- • Note lot number and expiration date